

IS-548 Continuity Program Manager Final Exam

1. NSPD-51/HSPD-20 requires all Federal departments and agencies to develop a continuity plan.
 - a. True
 - b. False
2. The objective of a continuity plan is to protect life and property, while continuing essential functions and services, when normal operations are disrupted.
 - a. True
 - b. False
3. Upon continuity plan activation, essential functions must be operational within:
 - a. 1 hour
 - b. 6 hours
 - c. 12 hours
 - d. 24 hours
4. As the lead agency for Federal Executive Branch departments and agencies, FEMA is authorized to provide guidance and technical assistance to all Federal agencies, as well as non-Federal entities.
 - a. True
 - b. False
5. _____ are the eight Federal functions that are necessary to lead and sustain the Nation during and in the aftermath of a catastrophic emergency.
 - a. Essential Functions
 - b. Mission Essential Functions (MEFs)
 - c. Primary Mission Essential Functions (PMEFs)
 - d. National Essential Functions (NEFs)
6. Provisions for the assumption of senior agency leaders during an emergency when those leaders are unavailable or unable to execute their legal duties are called:
 - a. Memoranda of Understanding (MOUs)

- b. Continuity of Government (COG)
- c. Orders of Succession
- d. Delegations of Authority

7. An incident has occurred that renders an organization's primary and alternate facilities unusable. What is the effect on the organization's continuity operations?
 - a. Reconstitution must occur as soon as possible
 - b. Mission Essential Functions (MEFs) must be reevaluated
 - c. Essential functions must be transferred to the devolution site
 - d. Delegations of authority must be reviewed and evaluated immediately

8. The sum of talent, energy, knowledge, and enthusiasm that employees invest in their work is:
 - a. An Emergency Relocation Group (ERG) requirement
 - b. Human capital
 - c. Labor force
 - d. Work experience

9. Primary and alternate ERG members should be notified, in writing, of their assignments.
 - a. True
 - b. False

10. Communications during a continuity situation are described in the National Incident Management System (NIMS) as requiring interoperability and:
 - a. Redundancy
 - b. Multiplicity
 - c. Direct
 - d. Limited

11. Human capital, vital records and databases, supplies and equipment, and systems are referred to collectively as:
 - a. Emergency provisions
 - b. Vital resources
 - c. Key components
 - d. Essential functions

12. The draft continuity plan should always be reviewed by the:

- a. ERG
- b. General Counsel
- c. National Security Director
- d. FEMA Administrator

13. One reason to implement a telework program is:

- a. Limiting contact among employees
- b. Reducing office space requirements
- c. Adding social distancing
- d. Enabling expansion of performance of essential functions

14. An important component of an effective TT&E program is:

- a. Developing a Corrective Action Plan (CAP)
- b. Replacing ERG members who are not performing
- c. Determining whether to use a hot, warm, or cold facility
- d. Testing the time it takes the ERG to relocate

15. A(n) _____ report is developed by the evaluation team based on information collected during and after an exercise.

- a. Exercise Evaluation
- b. Status
- c. Lessons Learned
- d. After-Action

16. The _____ is the process that involves plans and procedures; test, training, and exercise; evaluations; After-Action Reports and lessons learned; and development of Corrective Action Plans.

- a. Business Process Analysis
- b. Continuity of Government Program
- c. Continuity Program Management Cycle
- d. National Response Framework

17. One benefit of a Corrective Action Program (CAP) is the ability to:

- a. Verify failures from previous events
- b. Develop a plan for improving the continuity plan
- c. Eliminating unauthorized plan revisions
- d. Recognizing the success of the TT&E program

18. The _____ is the section of the continuity plan that describes the phases of plan implementation.

- a. Planning Basis
- b. Readiness Assessment
- c. Concept of Operations
- d. Emergency Operations

19. _____ should be included in the office "go kit"

- a. Financial and legal documents
- b. Reading materials
- c. Food items
- d. Identification

20. The regionally based groups that sponsor joint exercises, workshops, and seminars are:

- a. Interagency Continuity Work Groups (CWGs)
- b. Disaster Recovery Groups (DRGs)
- c. Continuity Points of Contact (POCs)
- d. Federal Executive Boards (FEBs)